CSP Document Scanning

Order Form
Document Scanning

Customer Information: Please enclose this form with your order.

Name _____

Company Name _____

Mailing Address _____

City _____ State _____ Zip _____

Contact Name _____

Contact Phone _____ Fax _____

E-mail _____

Shipping Address _____

Shipping City _____ State _____ Zip _____

Ship Orders To:

CSP Document Scanning
2431 Jasper Ave
Fort Myers, FL 33907

Phone: (239) 340-9872
Fax: (239) 791-1075
E-mail: info@cspdocscan.com

Payment by Check:
Please Enclose with your Order

Credit Card Orders:
We will call you for your credit card information

Scan Type: B & W Color Grayscale	Page Size: 5 1/2" x11" 8 1/2" x 11" 8 1/2" x 14" Other	DPI: 200 dpi 300 dpi 400 dpi 600 dpi	TIFF JPEG TIFF & JPEG	Quantity	Price Per Page	Total

Comments/Special Instructions:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Optional and/or Additional Charges

Item	Charges	Total
Convert to PDF - Image Only		
Convert to PDF - Image + Hidden Text		
OCR to MS-Word, RAW (No Editing)		
OCR to MS-Word, CLEAN (Editing)		
Bookmarks to PDF Document		
Hyperlinks to PDF Doucment		
Split Bindings/ Soft Cover Document		
Split Bindings/ Hard Cover Document		
Document Prep and/or Indexing Fees		
Document Destruction		
Volume Discount		
Administrative Fee $20		
Shipping & Handling Return of Docs		
Totals		